

REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS AUDIT EXAMINATION OF THE CAMPBELL COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1999

EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS WWW.KYAUDITOR.NET

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Edward B. Hatchett, Jr. Auditor of Public Accounts

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Mike Haydon, Secretary, Revenue Cabinet
Honorable Steve Pendery, County Judge/Executive
Honorable Kenneth R. Paul, Former County Judge/Executive
Members of the Campbell County Fiscal Court

<u>Independent Auditor's Report</u>

We have audited the accompanying statement of assets, liabilities, and fund balances arising from cash transactions of Campbell County, Kentucky, as of June 30, 1999, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Campbell County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of the Housing Assistance Payments Program, the Housing Voucher Program, the Parks Corporations and Public Properties Corporation, A.J. Jolly Park, and Lakeside Terrace Apartments HUD Project No. 083-44012-236. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion expressed herein, insofar as it relates to the amounts included for the Housing Assistance Payments Program, the Housing Voucher Program, the Parks Corporations and Public Properties Corporation, A.J. Jolly Park, and Lakeside Terrace Apartments HUD Project No. 083-44012-236 is based solely upon the reports of the other auditors and their reports are included as Appendices B through E.

We conducted our audit in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Campbell County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and laws of Kentucky. Consequently, certain revenues and the related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

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In our opinion, based upon our audit and the reports of other auditors, the accompanying financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances arising from cash transactions of Campbell County, Kentucky, and the related statement of cash receipts, cash disbursements, and changes in cash balances as of June 30, 1999, in conformity with the cash basis of accounting described above.

Our audit was performed for the purpose of forming an opinion on the financial statements of Campbell County, Kentucky, taken as a whole. The information provided on the accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the financial statements taken as a whole.

Based on the results of our audit, we present the accompanying schedule of findings and questioned costs, included herein, which discusses the following area of noncompliance:

• The County Jailer Should Maintain Proper Records And Report Annually To County Treasurer

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated February 10, 2000 on our consideration of Campbell County, Kentucky's compliance with certain provisions of laws, regulations, contracts, and grants, and internal control over financial reporting.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - February 10, 2000

CAMPBELL COUNTY OFFICIALS

Fiscal Year Ended June 30, 1999

Steven Pendery County Judge/Executive

Justin Verst County Attorney

Jack D. Snodgrass County Clerk

Thomas J. Calme Circuit Court Clerk

John Dunn Sheriff
Greg Buckler Jailer

Mariann G. Dunn Property Valuation Administrator

Erma Staton County Treasurer

Mark G. Schweitzer Coroner

David E. Otto Commissioner
William J. Verst Commissioner
Roland T. Vories Commissioner

STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

CAMPBELL COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

June 30, 1999

Assets and Other Resources

<u>Assets</u>

General Fund:	
Cash	\$ 1,751,125
Investments	590,615
Stock Certificates	1,200
Road and Bridge Fund:	,
Cash	57,829
Jail Fund:	2,,0=5
Cash	94,917
Jail Commissary Fund:	
Cash	139,427
Local Government Economic Assistance Fund:	,
Cash	12,025
Occupational Employment Tax Funds:	,
Transit Authority of Northern Kentucky (TANK) Account-	
Cash	1,738,901
Investments	2,891,993
Mental Health Account-	, ,
Cash	169,173
Investments	200,000
Senior Citizens Account-	,
Cash	104,305
Campbell County Health Services, Inc	,
Human Resources Fund-Cash	21
Health Insurance Fund-Cash	50,759
Waterline Grant Fund-Cash	151,140
Senior Citizen Picnic Fund-Cash	1,415
Payroll Account-Cash	284
Other Resources	
General Fund:	
Amounts to be Provided in Future Years for Sports Arena	
Land and Construction Lease Principal	55,202
Total Assets and Other Resources	\$ 8,010,331

The accompanying notes are an integral part of the financial statements.

CAMPBELL COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS June 30, 1999

(Continued)

Liabilities and Fund Balances

Liabilities

General Fund-Capital Lease Principal (Note 5) Payroll Account	\$ 55,202 284
Fund Balances	
Reserved:	
Jail Commissary Fund	139,427
Occupational Employment Tax Fund-	
TANK Account	4,630,894
Mental Health Account	369,173
Senior Citizens Account	104,305
Campbell County Health Services, Inc	
Human Resources Fund	21
Health Insurance Fund-Cash	50,759
Waterline Grant Fund-Cash	151,140
Senior Citizen Picnic Fund-Cash	1,415
Unreserved:	
General Fund	2,342,940
Road and Bridge Fund	57,829
Jail Fund	94,917
Local Government Economic Assistance Fund	 12,025
Total Liabilities and Fund Balances	\$ 8,010,331

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

CAMPBELL COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

Fiscal Year Ended June 30, 1999

Coch Paggints		Totals (Memorandum				ad and dge	Lar		
Cash Receipts	Only)		Fund		Fu	<u>lu</u>	Jail Fund		
Schedule of Operating Revenue Transfers In KARP Money Borrowed Northern Kentucky Health District Health Insurance Contributions Other Revenue	\$	15,951,303 4,461,919 2,292,345 109,212 748,295 17,901	\$	7,709,435 1,912,919 2,292,345	\$	654,197 816,000	\$	1,280,303 690,000	
Other Revenue		17,901							
Total Cash Receipts	\$	23,580,975	\$	11,914,699	\$	1,470,197	\$	1,970,303	
<u>Cash Disbursements</u>									
Comparative Schedule of Final Budget									
and Budgeted Expenditures	\$	14,382,492	\$	7,159,879	\$	1,353,946	\$	1,779,466	
Principal on Capital Lease		106,757		106,757					
Transfers Out		4,461,919		1,873,000		83,000			
Transfers To Public Properties-									
Multiple Projects Revenue Bond									
Principal		72,625		43,917		21,625			
First Mortgage Revenue Bond		107.000						107.000	
Principal VARPAN Principal		105,000		2 202 245				105,000	
KARP Money Repaid		2,292,345		2,292,345					
Medical Expenses of Indigents Health Insurance Contributions		109,212 748,537							
Other Disbursements		14,680							
Other Disbursements		14,000							
Total Cash Disbursements	\$	22,293,567	\$	11,475,898	\$	1,458,571	\$	1,884,466	
Evens (Definionar) of Cook Bossists									
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements	\$	1,287,408	\$	438,801	\$	11,626	\$	85,837	
Cash Balance-July 1, 1998	Ψ	6,666,237	Ψ	1,902,939	φ	46,203	Ψ	9,080	
Cush Bulunce-July 1, 1770		0,000,237		1,702,737		TU,203		2,000	
*Cash Balance-June 30, 1999	\$	7,953,645	\$	2,341,740	\$	57,829	\$	94,917	

^{*}Cash Balance Includes Investments Except For General Fund Stock Certificates of \$1,200.

CAMPBELL COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1999 (Continued)

	nmissary	Eco: Assi	ernment nomic istance		Occupation	Campbell County Health Services, Inc., Human Resources					
Fun	d	Fund	<u>d</u>	Ac	count	Acc	ount	Acc	ount	Fun	d
\$	285,998	\$	21,759	\$	4,595,902 1,038,000	\$	480,486	\$	239,529 5,000	\$	
											109,212
\$	285,998	\$	21,759	\$	5,633,902	\$	480,486	\$	244,529	\$	109,212
\$	269,746	\$	29,576	\$	2,732,136	\$	349,001	\$	156,856	\$	
					2,302,486		98,626		104,790		
									7,083		
											109,212
\$	269,746	\$	29,576	\$	5,034,622	\$	447,627	\$	268,729	\$	109,212
\$	16,252 123,175	\$	(7,817) 19,842	\$	599,280 4,031,614	\$	32,859 336,314	\$	(24,200) 128,505	\$	21
\$	139,427	\$	12,025	\$	4,630,894	\$	369,173	\$	104,305	\$	21

The accompanying notes are an integral part of the financial statements.

CAMPBELL COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1999

<u>Cash Receipts</u>	Proj	Sanitation Project Fund		Health Insurance Fund		Emergency Shelter Grant Fund		Water Line Grant Fund	
Schedule of Operating Revenue Transfers In KARP Money Borrowed	\$	336,510	\$		\$	12,000	\$	335,184	
Northern Kentucky Health District Health Insurance Contributions Other Revenue				748,295 1,895					
Total Cash Receipts	\$	336,510	\$	750,190	\$	12,000	\$	335,184	
Cash Disbursements									
Comparative Schedule of Final Budget and Budgeted Expenditures Principal on Capital Lease	\$	355,845	\$		\$	11,997	\$	184,044	
Transfers Out Transfers To Public Properties- Multiple Projects Revenue Bond Principal		14				3			
First Mortgage Revenue Bond Principal									
KARP Money Repaid Medical Expenses of Indigents Health Insurance Contributions Other Disbursements				748,537					
Total Cash Disbursements	\$	355,859	\$	748,537	\$	12,000	\$	184,044	
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance-July 1, 1998	\$	(19,349) 19,349	\$	1,653 49,106	\$		\$	151,140	
*Cash Balance-June 30, 1999	\$	0	\$	50,759	\$	0	\$	151,140	

^{*}Cash Balance includes Investments Except For General Fund Stock Certificates of \$1,200.

CAMPBELL COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1999 (Continued)

\$

	14,680
\$	14,680
-	
\$	1,326
	89
\$	1,415

The accompanying notes are an integral part of the financial statements.

CAMPBELL COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 1999

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Campbell County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Housing Assistance Payments Program, the Housing Voucher Program, the Public Parks Corporation, the Public Properties Corporation, A.J. Jolly Park, and Lakeside Terrace Apartments HUD Project No. 083-44012-236, which were audited by other auditors and are included as Appendices B through E, as part of the reporting entity.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts.

C. Basis of Accounting

The financial statements were prepared on a cash basis of accounting pursuant to Kentucky Revised Statute (KRS) 68.210 as recommended by the State Local Finance Officer. Consequently, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts.

D. Legal Compliance - Budget

The Campbell County budget is adopted on a cash basis of accounting and laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

CAMPBELL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 1. (Continued)

E. Cash and Investments (Continued)

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 8.65 percent. Hazardous covered employees are required to contribute 7 percent of their salary to the plan. The county's contribution rate for hazardous employees was 18.21 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report.

Note 3. Deposits and Investments

A. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 1999, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the county as beneficiary/obligee on the bond.

CAMPBELL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 3. Deposits and Investments (Continued)

B. Investments

The county's investments are categorized below to give an indication of the level of risk assumed by the county at year-end. Category 1 includes investments that are insured or registered or the securities are held by the county or by the county's agent in the county's name. Category 2 includes uninsured and unregistered investments where the securities are held by the financial institution in the county's name. Category 3 includes uninsured and unregistered investments where the securities were held by the financial institution, but not in the county's name.

Types of Investments		Category 1	Categ		Category 3		Carrying Amount		Ma Va	rket lue
Federal Nationa	1									
Mortgage Association	\$	2,891,993	\$		\$		\$	2,891,993	\$	2,891,993
U.S. Treasury										
Bills		590,615						590,615		590,615
Total	\$	3,482,608	\$	0	\$	0	\$	3,482,608	\$	3,482,608

Note 4. Lease-Purchase Agreements

The county has entered into the following lease-purchase agreement:

Item	Interest	Term of		E	Balance
Purchased	Rate	Agreement	Ending Date	June 30, 1999	
Voting Machines	4.50%	5 Years	4/26/01	\$	128,101

CAMPBELL COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

On October 1, 1994, the fiscal court entered into a 5-year lease purchase agreement amounting to \$500,000 to acquire land and construct a sports arena near Melbourne, Campbell County, Kentucky. Principal is payable semi-annually on April 1 and October 1 in an amount of \$56,459. Interest is based on a rate of 4.48% per annum through and including October 1, 1995, whereon the rate shall convert to a rate equal to 74% of the one year yield on United States Treasury Notes. Payments for the remainder of the lease are as follows:

Payment Date	Total	Payment	Component		Com	Component		
10/01/1999	\$	56,459	\$	1,257	\$	55,202		

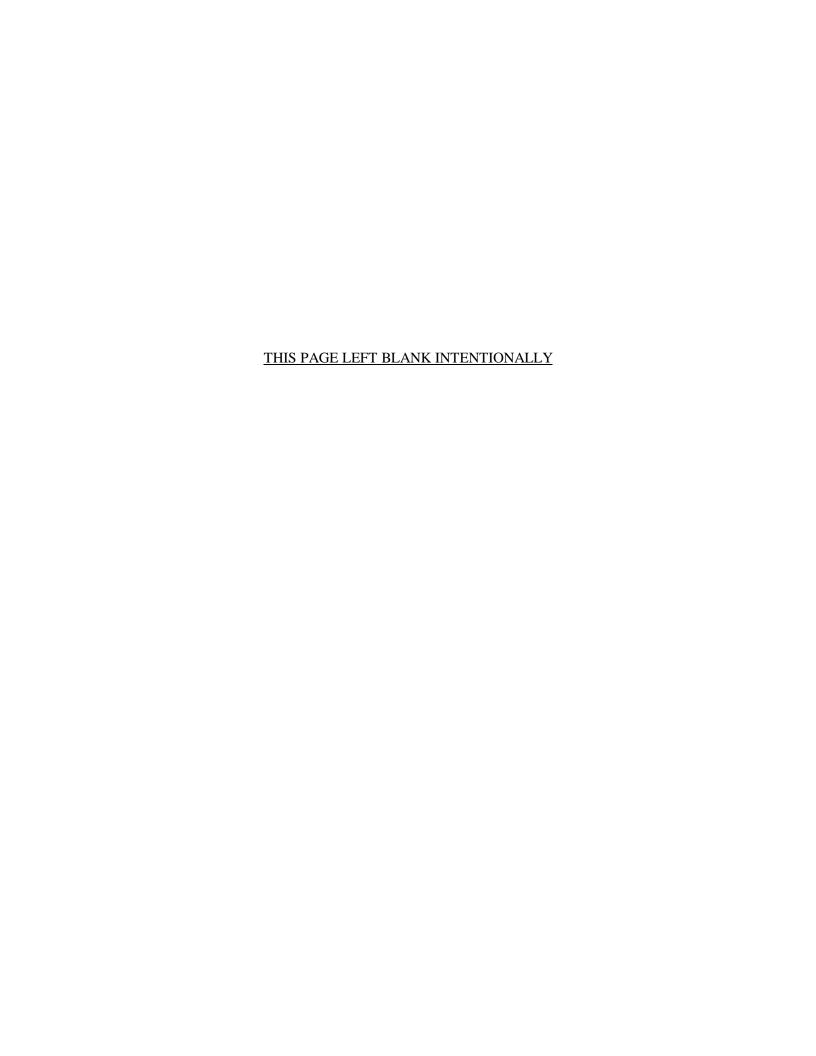


COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

CAMPBELL COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

Fiscal Year Ended June 30, 1999

Budgeted Funds	Budgeted Operating Revenue		_	ual erating venue	•	er nder) dget
General Fund	\$	9,706,897	\$	7,709,435	\$	(1,997,462)
Road and Bridge Fund	,	1,634,096	_	654,197	_	(979,899)
Jail Fund		1,960,783		1,280,303		(680,480)
Jail Commissary Fund		194,332		285,998		91,666
Local Government Economic Assistance Fund		24,603		21,759		(2,844)
Occupational Employment Tax Funds-						
TANK Account		2,196,644		4,595,902		2,399,258
Mental Health Account		344,249		480,486		136,237
Senior Citizens Account		97,000		239,529		142,529
Sanitation Project Fund		380,350		336,510		(43,840)
Emergency Shelter Grant Fund		12,000		12,000		
Waterline Grant Fund		309,500		335,184		25,684
Total	\$	16,860,454	\$	15,951,303	\$	(909,151)
Reconciliation						
Total Budgeted Operating Revenue Above					\$	16,860,454
Add: Budgeted Prior Year Surplus						3,640,104
Less: Other Financing Uses						(2,576,728)
Total Operating Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures					\$	17,923,830



SCHEDULE OF OPERATING REVENUE

CAMPBELL COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 1999

	Tota (Me Only	morandum	Ge: Fu		Road and Bridge Fund		Jail 1	Fund
Revenue From Local Taxes								
and Excess Fees								
Sheriff:								
Taxes	\$	2,970,555	\$	2,970,555	\$		\$	
County Clerk:								
Deed Transfer Tax		232,378		232,378				
Delinquent Taxes		58,390		58,390				
Sheriff and Clerk - 25% Account		556,352		556,352				
- 75% Account		494,036		494,036				
(Counties over 75,000 population)								
Tangible Personal Property Taxes:								
Other Counties		27,335		27,335				
County Clerk		442,846		442,846				
State		4,829		4,829				
Insurance Premium Taxes		423,829		423,829				
Rental Motor Vehicle Taxes		34,062		34,062				
Bank Share Taxes		220,590		220,590				
Occupational Taxes		4,456,286						
Totals	\$	9,921,488	\$	5,465,202	\$	0	\$	0
<u>U.S. Treasurer</u>								
Housing Prisoners	\$	243,682	\$	0	\$	0	\$	243,682
Federal Receipts-State Treasurer								
Disaster and Emergency Assistance								
Grants-	.	11 110	_	44.446	Ф		.	
Coordinator Salary	\$	11,110	\$	11,110	\$		\$	
Community Development								
Block Grant-								
HUD Disaster		101 222		101 222				
Recovery Initiative		121,333		121,333				

\$

\$

Jail	Local Government Economic	Occupa	tional Employment	Tax Funds
Commissary	Assistance	TANK	Mental Health	Senior Citizens
Fund	Fund	Account	Account	Account
\$	\$	\$	\$	\$

 	 	 3,752,658	469,174	 234,454
\$ 0_	\$ 0	\$ 3,752,658	\$ 469,174	\$ 234,454
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0_

\$

\$

\$

CAMPBELL COUNTY SCHEDULE OF OPERATING REVENUE Fiscal Year Ended June 30, 1999

	Sanitation Project Fund		Health Insurance Fund		Emergency Shelter Gra Fund		Water Line Grant Fund	-
Revenue From Local Taxes and Excess Fees								
Sheriff: Taxes County Clerk: Deed Transfer Tax Delinquent Taxes Sheriff and Clerk - 25% Account	\$		\$		\$		\$	
Totals	\$	0	\$	0	\$	0	\$	0
U.S. Treasurer								
Housing Prisoners	\$	0	\$	0	\$	0	\$	0
Federal Receipts-State Treasurer Disaster and Emergency Assistance Grants- Coordinator Salary Community Development Block Grant- HUD Disaster Recovery Initiative	\$		\$		\$		\$	



	(Memorandum General		Road and Bridge Fund		Jail Fund		
Federal Receipts-State Treasurer (Continued)							
Emergency Shelter Grant Traffic Enforcement to	\$	12,000	\$	\$		\$	
Reduce Accidents Local Law Enforcement		37,063	37,063				
Block Grant		5,000	5,000				
Totals	\$	186,506	\$ 174,506	\$	0	\$	0
Kentucky State Treasurer							
Jail:							
Allotments	\$	208,617	\$	\$		\$	208,617
Medical Allotments		36,926					36,926
Restricted Medical		14,801					14,801
Driving Under The Influence Fees		31,752					31,752
Housing State Prisoners		392,987					392,987
Class D Inmate Days		80,223					80,223
Inmate Days		1,280					1,280
Community Service		2,097					2,097
County Road Aid		405,868			405,868		
Emergency Road Aid		40,425			40,425		
Truck License Distribution		161,449			161,449		
Courthouse Rental - Administrative							
Office of the Courts		73,281	73,281				
Alexandria		4,926	4,926				
Refunds:							
Legal Process Taxes		662	662				
Drivers Licenses		8,498			8,498		
Election Expense Refunds		33,150	33,150				
Dog Licenses		636	636				
Coal Impact Taxes		76,085	54,510				

Jail	Local Government Economic	Occupational Employment Tax Funds									
Commissary	Assistance	TANK		Senior Citizens							
Fund	Fund	Account	Account	Account							
\$	\$	\$	\$	\$							
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0							
\$	\$	\$	\$	\$							

	Sanitation Project Fund		 Health Insurance Fund		Emergency Shelter Grant Fund		Water Line Grant Fund	
Federal Receipts-State Treasurer (Continued)								
Emergency Shelter Grant Traffic Enforcement to Reduce Accidents Local Law Enforcement Block Grant	\$		\$	\$	12,000	\$		
Totals	\$	0	\$ 0	\$	12,000	\$	0	
Kentucky State Treasurer								
Jail: Allotments Medical Allotments Restricted Medical Driving Under The Influence Fees Housing State Prisoners Class D Inmate Days Inmate Days Community Service County Road Aid Emergency Road Aid Truck License Distribution Courthouse Rental - Administrative Office of the Courts Alexandria Refunds: Legal Process Taxes Drivers Licenses Election Expense Refunds	\$		\$	\$		\$		
Dog Licenses Coal Impact Taxes								



	Totals (Memorandum Only)		General Fund		Road and Bridge Fund		Jail Fund	
Kentucky State Treasurer								
(Continued)								
Grants:								
Disaster and Emergency								
Assistance-								
Coordinator Salary	\$	17,992	\$	17,992	\$		\$	
Surplus Spending								
Campbell County Firefighters		240,000		240,000				
Waterline Expansion		225,000						
Police Incentive Pay		82,107		82,107				
Senate Bill 66		23,311		23,311				
Board of Assessments		200		200				
Police Officers Reimbursement		63,378		63,378				
P.S.T.E. Assurance Fund		32,611				32,611		
State School Bus Refund		620,297						
Totals	\$	2,878,559	\$	594,153	\$	648,851	\$	768,683
		2,070,000	Ψ_	57 1,103	Ψ	0.10,021	Ψ	700,002
Miscellaneous Revenue								
Interest	\$	425,115	\$	181,987	\$	2,730	\$	452
Circuit Court Clerk:				•				
Jail Cost		58,884						58,884
Work Release		42,117						42,117
Jailers Bond Acceptance Fee		5,294						5,294
Jail:								
Telephone Commission Refunds		113,137						113,137
Licenses and Permits:								
Building Permits		113,277		113,277				
Dog Licenses		2,154		2,154				
Charges for Services:								
Sanitation Fees		336,339						
Advertising Costs:								
Sheriff		3,438		3,438				
County Clerk		1,640		1,640				
Stock Dividend		60		60				

Jail Commissary Fund	Local Government Economic Assistance Fund	Occupatio TANK Account	nal Employment Mental Health Account	Tax Funds Senior Citizens Account
\$	\$	\$	\$	\$

 	 	 620,297	 	
\$ 0	\$ 21,575	\$ 620,297	\$ 0	\$ 0
\$ 4,638	\$ 184	\$ 218,471	\$ 11.312	\$ 5.075

CAMPBELL COUNTY SCHEDULE OF OPERATING REVENUE Fiscal Year Ended June 30, 1999

(Continued)

	Sanitation Project Fund	Health Insurance Fund		Emergency Shelter Gra Fund		Water Lir Grant Fund	ne	-	
Kentucky State Treasurer (Continued)									
Grants: Disaster and Emergency Assistance- Coordinator Salary Surplus Spending Campbell County Firefighters Waterline Expansion Police Incentive Pay Senate Bill 66 Board of Assessments Police Officers Reimbursement P.S.T.E. Assurance Fund State School Bus Refund		\$		\$		\$		\$	225,000
Totals		\$	0	\$	0	\$	0	\$	225,000
Miscellaneous Revenue									
Interest Circuit Court Clerk: Jail Cost Work Release Jailers Bond Acceptance Fee Jail: Telephone Commission Refunds Licenses and Permits: Building Permits Dog Licenses Charges for Services: Sanitation Fees Advertising Costs: Sheriff County Clerk		\$ 330	6,339	\$		\$		\$	95
Stock Dividend									



	Total (Mer Only	norandum	Geno Fund		Road and Bridge Fund	Jail F	und
Miscellaneous Revenue (Continued)							
Police Reports	\$	691	\$	691	\$	\$	
Insurance Claims		21,182		21,182			
Advertising in Newspapers		3,264		3,264			
Section 8 Administration		7,200		7,200			
Human Resource Administration		25,500		25,500			
Dispatch Service		63,894		63,894			
DARE Program		31,250		31,250			
Park Fees		75,000		75,000			
Rental Motor Vehicle							
Administration Fee		1,053		1,053			
Cable TV Refunds		109,985		109,985			
Copywork		6,440		6,440			
County Contracts		3,564					3,564
Inmate Medical Fees		3,494					3,494
Child Support Reimbursements		536,753		536,753			
Park Stickers		78,190		78,190			
Sale of Supplies		1,349		1,349			
Commissary Sales		118,723					
Prisoners		162,251					
Accounting Fees		7,000		7,000			
Stock Purchases		333		333			
Dog Pound Fees		12,816		12,816			
Recycling		491		491			
Donation-Animal Shelter		2,713		2,713			
County Attorney Salary							
Reimbursement		71,927		71,927			
Drug Strike Force Refund		7,412		7,412			
County Health District Reimbursement		6,559		6,559			
KACO Worker's Compensation							
Insurance Refund		2,349		2,349			
County Contribution		110,089					
Police Forfeitures		8,368		8,368			
Phone Refund		172		172			
Snow Removal		1,155			1,	155	
Reimbursement of Salary and							
Fringes		36,491			1,3	395	35,096

Jail	Local Government Economic	Occupa	tional Employment	Tax Funds
Commissary	Assistance Fund	TANK		Senior Citizens
Fund	Fund	Account	Account	Account
\$	\$	\$	\$	\$

118,723 162,251

CAMPBELL COUNTY SCHEDULE OF OPERATING REVENUE Fiscal Year Ended June 30, 1999

(Continued)

Fringes

	Sanitation Project Fund	Health Insurance Fund	Emergency Shelter Grant Fund	Water Line Grant Fund
Miscellaneous Revenue (Continued)				
Police Reports	\$	\$	\$	\$
Insurance Claims				
Advertising in Newspapers				
Section 8 Administration				
Human Resource Administration				
Dispatch Service				
DARE Program				
Park Fees				
Rental Motor Vehicle				
Administration Fee				
Cable TV Refunds				
Copywork				
County Contracts				
Inmate Medical Fees				
Child Support Reimbursements				
Park Stickers				
Sale of Supplies				
Commissary Sales				
Prisoners				
Accounting Fees				
Stock Purchases				
Dog Pound Fees				
Recycling				
Donation-Animal Shelter				
County Attorney Salary				
Reimbursement				
Drug Strike Force Refund				
County Health District Reimbursement				
KACO Worker's Compensation				
Insurance Refund				110,000
County Contribution				110,089
Police Forfeitures				
Phone Refund Snow Removal				
Reimbursement of Salary and				



	Tot		_			d and		
	(M	emorandum	Ge	neral	Bridge			
	On	ly)	Fu	nd	Fund	<u>d</u>	Jail	Fund
Miscellaneous Revenue (Continued)								
Reimbursement of Salary -								
Brinkman Oil	\$	2,099	\$	2,099	\$		\$	
Damaged Property Refund		4,926						4,926
Sale of Property		81,202		81,202				
Refunds		3,108		3,108				
Miscellaneous Items		10,620		4,718		66		974
Totals	\$	2,721,068	\$	1,475,574	\$	5,346	\$	267,938
Total Operating Revenue	\$	15,951,303	\$	7,709,435	\$	654,197	\$	1,280,303

Jail		Local Gove Econo	rnment	Occupatio	Tax Funds				
Commissary Fund		Assistance Fund		NK count	Mer	_ * - *	Sen	Senior Citizens Account	
\$		\$		\$	\$		\$		
	386			 4,476					
\$	285,998	\$	184	\$ 222,947	\$	11,312	\$	5,075	
\$	285,998	\$	21,759	\$ 4,595,902	\$	480,486	\$	239,529	

	itation ject id	Hea Insu Func	rance	Emergence Shelter G	•	Water Line Grant Fund
Miscellaneous Revenue (Continued)						
Reimbursement of Salary - Brinkman Oil Damaged Property Refund Sale of Property Refunds Miscellaneous Items	\$	\$		\$	\$	
Totals	\$ 336,510	\$	0	\$ 0	\$	110,184
Total Operating Revenue	\$ 336,510	\$	0	\$ 12,000	\$	335,184

COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

CAMPBELL COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1999

	Final Budget	Final Budget		eted nditures	Under (Over) Budget	
GENERAL FUND						
General Government						
Office of County Judge/Executive:						
County Judge/Executive Salary	\$	61,090	\$	56,519	\$	4,571
Office Materials and Supplies		400		292		108
Travel		300				300
Telephone		5,350		4,771		579
Conferences		300				300
Dues		3,130		250		2,880
Office of County Attorney:						
Salaries-						
County Attorney		34,851		33,850		1,001
Assistant County Attorney		49,416		48,203		1,213
Child Support		416,090		416,041		49
Office of County Clerk:						
Audit		12,000		6,270		5,730
PVA List		2,000		1,963		37
Tax Bill Binder		8,000		6,666		1,334
Recording Fees		1,200		864		336
Tax Bill Preparation		18,000		16,691		1,309
Miscellaneous		300				300
Office of Sheriff:						
Audit		8,294		7,600		694
Advertising Tax Bills		8,806		8,806		
Radio Service		1,000		751		249
Bond		9,000		8,979		21
Mailing Tax Bills		11,000		10,000		1,000

(Continued)					I Indo-	
	Final		Budget	ed	Under (Over)	
	Budget		Expend		Budget	
	Buaget		Expend		Baager	
GENERAL FUND (Continued)						
General Government (Continued)						
Office of County Coroner:						
Salaries-						
County Coroner	\$	25,210	\$	25,110	\$	100
Deputy Coroner		9,300		9,300		
Clerk		1,050		750		300
Rent		425		300		125
Transport and Supplies		4,600		4,122		478
Office Supplies		200		40		160
Conference		5,550		5,508		42
Telephone		275		272		3
Fiscal Court:						
Salaries-						
Commissioners		76,140		75,619		521
Administrative Assistants		32,115		19,730		12,385
Administrative Staff		58,401		57,927		474
Administrative Directors		140,805		140,658		147
Commissioner Secretary		4,086		3,666		420
Administrative Secretary		27,631		24,793		2,838
Expense Allowance		10,800		10,800		
Maintenance Agreements		1,065		961		104
Vehicle Maintenance		600		71		529
Gasoline		1,000		534		466
Office Supplies		2,700		2,138		562
Periodicals		1,200		404		796
Special Projects		25,000		12,087		12,913
Medical Supplies		100				100
Memberships		50				50
Postage		1,150		714		436
Printing		2,500		1,977		523
Conferences		2,000		1,710		290
Administrative Telephone		2,550		2,519		31
Commissioner Telephone		800		208		592
Travel		4,100		4,023		77
Data Processing Equipment		4,000		779		3,221
Office Equipment		4,000		522		3,478

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)						
General Government (Continued)						
Office of Property Valuation Administrator: Statutory Contribution	\$	105,400	\$	105,375	\$	25
Office of Board of Assessment Appeals: Per Diem		4,400		400		4,000
Office of County Treasurer:						
County Treasurer Salary		17,900		17,880		20
Bond		1,047		1,047		20
Office Materials and Supplies		250		11		239
Telephone		500		418		82
Office of County Finance Director:						
Salaries-						
County Finance Director		45,344		45,297		47
Assistant Director		35,798		35,761		37
Bookkeepers		87,791		87,788		3
Fiscal Secretary		17,510		16,867		643
Computer Consultant		25,234		24,814		420
Bond		250				250
Maintenance Agreements		1,000		864		136
Office Materials and Supplies		2,540		2,163		377
Periodicals		200		90		110
Medical Supplies		50				50
Travel		500		107		393
Postage		1,550		1,508		42
Printing		3,500		2,503		997
Conferences		900				900
Telephone		3,500		2,970		530
Data Processing		1,500		1,365		135
Office Equipment		1,500		146		1,354

(Continued)	Final Budget		Budgete Expendi		Under (Over) Budget	
GENERAL FUND (Continued)						
General Government (Continued)						
Office of Tax Administration:						
Software Maintenance	\$	1,460	\$	1,153	\$	307
Postage		4,505		4,504		1
Office Materials and Supplies		660		646		14
Forms		3,235		3,233		2
Telephone		1,000		853		147
Office Equipment		650		645		5
County Law Library:						
Law Librarian Salary		1,200		1,200		
Elections:						
Per Diem-						
Election Commissioners		4,750		4,750		
Election Officers		44,580		44,580		
Clerk and Sheriff Fees		5,300		5,300		
Election Advertising		18,600		18,580		20
Hauling Voting Machines		6,700		6,658		42
Voting Machine Repair		200				200
Polling Place Rental		6,500		6,500		
Election School		9,810		9,810		
Voting Machine Storage		1,300		1,250		50
Voting Machine Set Up		5,331		5,331		
Supplies		1,000		867		133
Postage		4,200		4,143		57
Printing Ballots		37,956		37,956		
Voter Registration Salary		45,223		45,222		1
Conferences		1,500		1,500		
Pollworker Mileage		900		800		100
Voting Machine-Principal		59,883		59,882		1
Voting Machine-Interest		7,462		7,461		1

(Continued)					Under	
	Final	al Budgeted		ted	(Over)	
	Budget		Expen		Budget	
	Buaget		Ехреп		Budget	
GENERAL FUND (Continued)						
General Government (Continued)						
Planning and Zoning:						
Salaries-						
Administrative Aide	\$	28,056	\$	28,025	\$	31
Blight Inspector		7,365		7,363		2
Per Diem		4,870		4,800		70
Advertisements		150		120		30
Consultant		22,900		22,888		12
Contract with Private Agency		2,840		2,817		23
Engineering Service		73,000		71,345		1,655
Legal Fees		17,200		16,961		239
Gas		50		34		16
Office Supplies		1,680		1,419		261
Legal Notices		700		454		246
Memberships		320		180		140
Postage		450		194		256
Forms		2,400		1,715		685
Conferences		1,200		905		295
Telephone		4,300		4,295		5
Travel		400		270		130
Safety Program		100				100
Data Processing Equipment		250		230		20
Office Equipment		500		192		308
Economic Development:						
Contribution		25,000		25,000		
Consultant		8,551		7,348		1,203
Licensing Fee		34,062		34,062		•
Advertising		4,000		4,000		
Memberships		24,200		24,197		3
-						

(Continued)					Under	
	Final Budget		Budget Expend		(Over) Budget	
			-			
GENERAL FUND (Continued)						
General Government (Continued)						
Courthouse:						
Salaries-						
Maintenance Supervisor	\$	28,640	\$	28,631	\$	9
Custodial		12,525		9,483		3,042
Architect Services		2,000				2,000
Janitorial Services		13,500		11,975		1,525
Maintenance and Repair		14,950		11,825		3,125
Vehicle Repair		1,200		1,195		5
Pest Control		1,000		450		550
Custodial Supplies		2,400		1,938		462
Gasoline		1,500		887		613
Telephone		7,550		6,809		741
Utilities		24,000		18,047		5,953
Safety Program		100				100
Equipment		3,000		1,324		1,676
Building and Construction		6,000				6,000
District Court:						
Financial Advisory Services		3,779		3,776		3
Janitorial Services		18,600		15,240		3,360
Maintenance Agreement		2,500		1,488		1,012
Maintenance and Repairs		13,025		9,242		3,783
Pest Control		650		546		104
Custodial Supplies		4,000		3,254		746
Insurance		9,252		9,252		
Utilities		26,000		25,585		415
Debt Service		500		·		500
Protection to Persons and Property						
Juvenile Detention:						
Juvenile Housing		341,834		341,834		

		Under	
Final	Budgeted	(Over)	
Budget	Expenditures	Budget	

GENERAL FUI	ND (Continued)
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GENERAL FUND (Continued)			
Protection to Persons and Property (Continued)			
County Police:			
Salaries-			
Police Chief	\$ 43,409	\$ 43,408	\$ 1
Assistant Police Chief	27,751	27,201	550
Lieutenants	119,734	118,465	1,269
Sergeants	144,716	143,985	731
Patrolmen	531,277	513,213	18,064
Dispatcher	216,588	188,201	28,387
Public Safety Director	27,634	27,633	1
Clerk	31,168	28,623	2,545
Merit Clerk	1,998	1,992	6
Pay-			
Overtime	79,000	74,612	4,388
Incentive	77,000	69,567	7,433
Longevity	12,925	12,918	7
Holiday	57,785	55,602	2,183
Unused Sick	8,000	7,624	376
Advertisements	1,350	1,222	128
Stress Counselor	2,000	300	1,700
Testing and Exams	2,921	2,920	1
Janitorial Service	6,910	5,820	1,090
Maintenance Agreement	8,175	8,167	8
Maintenance and Repairs	15,500	14,353	1,147
Communication Repairs	12,500	5,994	6,506
NCIC Equipment	1,000	475	525
Radio Maintenance	15,000	10,867	4,133
Vehicle Repair Insurance	9,000	8,756	244
Police Cruiser Repair	20,500	17,635	2,865
Pest Control	550	494	56
DARE Program Support	7,500	6,748	752
Custodial Supplies	1,030	1,026	4
Gas and Oil	25,800	25,091	709
Guns and Film	4,050	4,041	9
Investigations	1,500	1,148	352
Office Supplies	8,500	8,473	27
Operating Supplies	7,100	5,943	1,157

(Continued)					I I adam	
	Final Budget		Budget Expend		Under (Over) Budget	
GENERAL FUND (Continued)						
Protection to Persons and Property (Continued)						
County Police: (Continued)						
Periodicals	\$	150	\$	149	\$	1
Tires	*	6,800	т	6,774	т	26
Uniform Allowance		26,600		22,183		4,417
Legal Notices		14		14		
Cruiser Licenses		200		30		170
Memberships and Dues		1,000		774		226
Postage		1,050		1,034		16
Printing		1,300		953		347
Phones and Pagers		25,550		25,528		22
Conferences		6,100		6,081		19
Utilities		11,000		9,588		1,412
Safety Program		250				250
Merit Board		835		832		3
Communication Equipment		100,000		78,276		21,724
Data Processing Equipment		29,500		11,246		18,254
Furnace		10,486		10,486		
Police Cruisers		115,000		9,617		105,383
Office Equipment		3,000		583		2,417
Law Enforcement Equipment		19,301		18,749		552
County Fire Department:						
Radio Maintenance		1,337		1,225		112
Telephone		4,775		3,871		904
Communication Equipment Grant		23,311		23,311		
Equipment		55,000		55,000		
Construction - Fire Training Center		240,000		168,228		71,772
Rescue Services:						
Rescue Services		18,000		10,683		7,317
Resette Services		10,000		10,003		7,517
Disaster and Emergency Services:						
Salaries		52,385		50,189		2,196
Advertisements		250		132		118
Computer Software		4,700		946		3,754
Copier Lease Payment		1,240		1,234		6

(Continued)	F: 1		D 1	. 1	Under	
	Final Budget		Budget Expend		(Over) Budget	
GENERAL FUND (Continued)						
Protection to Persons and Property						
(Continued)						
Disaster and Emergency Services:						
(Continued)						
Maintenance Agreement	\$	500	\$	392	\$	108
Maintenance and Repairs		1,000		71		929
Equipment Repairs		500		130		370
Generator		300				300
Radio Maintenance		1,850		1,691		159
Vehicle Maintenance		1,000		868		132
Office Rent		5,639				5,639
Gasoline		1,750		1,240		510
Office Supplies		945		750		195
Periodicals		575		53		522
Uniforms		350		168		182
Tri-State Hazardous Maintenance						
Contribution		4,500		4,500		
Building Insurance		250		219		31
Car and Equipment Insurance		1,030		1,021		9
Memberships		250		150		100
Postage		300		162		138
Copies and Printing		1,000		681		319
Refunds		25,000		3,663		21,337
Telephone		5,314		5,046		268
Hazardous Materials Training		425		405		20
Conferences		650		111		539
Utilities		4,500		4,080		420
Safety Program		825				825
Communication Equipment		1,500		110		1,390
Data Processing Equipment		7,239		6,948		291
Heat and Air Conditioning Equipment		11,496		11,496		
Hazardous Materials Response						
Equipment		2,936		1,448		1,488
Forestry Fire Protection:						
Kentucky State Treasurer		802		802		

(Continued)					** 1	
	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)						
Protection to Persons and Property (Continued)						
Narcotics Enforcement Unit: Narcotics Enforcement Expenses	\$	30,000	\$	30,000	\$	
Office of Public Defender:						
Contribution		10,483		10,483		
General Health and Sanitation						
Dog Control:						
Salaries		79,533		79,531		2
Advertisements		900		606		294
Maintenance Agreement		200		50		150
Building Repairs		1,900		1,884		16
Equipment Repairs		1,200		899		301
Truck Repairs		700		305		395
Employee Medical Services		800		581		219
Pest Control		550		480		70
State Payments		1,700		1,690		10
Garbage		1,600		1,585		15
Animal Food and Supplies		7,300		7,227		73
Custodial Services		4,500		4,334		166
Gas and Oil		550		202		348
Office Supplies		2,950		2,878		72
Operating Supplies		2,000		1,965		35
Periodicals		425		261		164
Tires		400				400
Uniforms and Shoes		520		230		290
Vet Services		2,600		2,270		330
Medical Supplies		11,025		10,380		645
Membership		125		100		25
Postage		400		356		44
Copies		100		29		71
Refunds		300		65		235
Conferences		400		2 454		400
Telephone		3,500		3,464		36
Utilities		13,200		13,170		30

(Continued)					Undon	
	Final Budget		Budgete Expendi		Under (Over) Budget	
GENERAL FUND (Continued)						
General Health and Sanitation (Continued)						
Dog Control: (Continued)						
Septic Service	\$	13,075	\$	13,054	\$	21
Safety Supplies		150				150
Second Mortgage Principal		1,727		1,727		
First Mortgage Principal		17,641		17,640		1
Second Mortgage Interest		365		365		
First Mortgage Interest		3,625		3,625		
Land Improvements		10,900		10,340		560
Office Equipment		700		56		644
Equipment		650		270		380
Building and Construction		10,725		9,420		1,305
Solid Waste Collection:						
Coordinator Salary		24,800		24,797		3
Solid Waste Removal		39,640		36,058		3,582
Gasoline		200				200
Operating Supplies		1,800		132		1,668
Dues and Memberships		100				100
Travel		300				300
Land Improvements		1,500		52		1,448
Social Services						
Human Services:						
Salaries-						
Director		33,523		31,905		1,618
Administrative Assistant		9,621		9,573		48
Secretary		8,321		7,409		912
Consultant		4,175		4,175		
Gas and Oil		500		188		312
Vehicle Repairs		1,000		16		984
Supplies		300		138		162
Vehicle Insurance		600		510		90
Memberships		200		25		175
Postage		150		133		17
Copies		375		363		12

(Commuca)					Under	
	Final Budget		Budgeted Expenditu	res	(Over) Budget	
GENERAL FUND (Continued)						
Social Services (Continued)						
Human Services: (Continued)						
Conferences	\$	450	\$	15	\$	435
Telephone		1,500		1,421		79
Travel		200		147		53
Computer Equipment		275		260		15
Office Equipment		1,400		1,100		300
Senior Citizens Program:						
Salaries-						
Administrative Aide		9,621		9,573		48
Bus Driver		7,956		4,849		3,107
Coordinator		4,775		4,769		6
Advertisement		100				100
Bus Repair		10,000		3,247		6,753
Gas and Oil		2,500		1,054		1,446
Supplies		100		17		83
Vehicle Insurance		600		510		90
Bus Licenses		100				100
Bus Memberships		100				100
Postage		100		74		26
Copies		150		120		30
Telephone		1,500		1,421		79
Travel		50				50
Cemeteries and Memorials:						
Pauper Burials		3,000		1,560		1,440
Senior Center Program:						
Salaries-						
Manager		18,720		17,803		917
Assistant Manager		8,320		7,409		911
Advertisements		450		443		7
Janitorial Services		3,025		2,721		304
Maintenance Agreements		1,300		1,079		221
Building Maintenance and Repairs		6,325		5,516		809
Volunteers		2,000		119		1,881

(Continued)				TT 1	
			Budgeted Expenditures	Under (Over) Budget	
GENERAL FUND (Continued)					
Social Services (Continued)					
Senior Center Program: (Continued)					
Lawn Service	\$	1,000	\$	\$	1,000
Maintenance Supplies		1,000	179		821
Custodial Supplies		500	268		232
Other Supplies		600	371		229
Insurance		1,750	1,683		67
Special Projects		100	1,000		100
Postage		75	69		6
Copies		100	82		18
Telephone		4,400	3,950		450
Utilities		10,000	8,883		1,117
Data Processing Equipment		1,000	895		105
Capital Outlay		2,000	1,717		283
Recreation and Culture					
Recreation:					
Salaries-					
Supervisor		27,078	23,320		3,758
Foreman		15,700	14,135		1,565
Labor		51,000	46,541		4,459
Advertisements		850	809		41
Contract with Private Agency		2,000			2,000
Service Maintenance Contract		100	98		2
Maintenance		9,225	7,408		1,817
Recreation Parts and Repairs		11,800	7,042		4,758
Rental Equipment		600	140		460
Maintenance Supplies		250	174		76
Stone		4,700	4,450		250
Custodial Supplies		3,000	1,021		1,979
Diesel		1,550	1,051		499
Gasoline		3,500	2,201		1,299
Lubricants		200			200
Office Supplies		300	261		39
Recreation Equipment and Supplies		3,500	3,279		221
Tires		1,000	971		29

	Final Budget		Budget Expend		Under (Over) Budget	
GENERAL FUND (Continued)						
Recreation and Culture (Continued)						
Recreation: (Continued)						
Postage	\$	300	\$	13	\$	287
Printing		675		673		2
Telephone		1,000		253		747
Utilities		24,700		24,051		649
Park and Recreation Safety		500				500
Machinery		13,550		3,033		10,517
Recreation Equipment		11,879		9,791		2,088
Park Improvement		121		121		
Camping and Concession:						
Salaries-						
Supervisor		15,298		8,642		6,656
Rangers		36,850		36,826		24
Maintenance and Repairs		1,000		759		241
Vehicle Repairs		750		178		572
Custodial Supplies		200		104		96
Merchandise Purchases		4,950		3,805		1,145
Gasoline		1,250				1,250
Office Supplies		400		320		80
Camp and Recreation Licenses		150		140		10
Printing Campsite Passes		1,200		347		853
Refunds		100				100
Sales Tax		600		377		223
Telephone		2,300		2,229		71
Utilities		2,800		1,574		1,226
Equipment Repair		700		84		616
<u>Transportation</u>						
School Bus Transportation		364,486		364,486		

(Continued)					Under	
	Final Br		Budgeted	Rudgeted		
	Budget		Expendit		(Over) Budget	
GENERAL FUND (Continued)						
General Services						
Cable TV Salary	\$	52,205	\$	52,189	\$	16
Advertisements		4,400		4,259		141
Audit		15,000		4,004		10,996
Consultant		2,000		1,755		245
Contract with Private Agency		10,000				10,000
Data Processing Service		13,900		13,411		489
Computer Software Development		13,216		13,176		40
Legal Fees		15,500		11,863		3,637
General Maintenance Agreements		500		189		311
Computer Software Maintenance		4,000		3,643		357
Office Equipment Maintenance and Repairs		2,500		1,314		1,186
Medical Services		3,000		1,540		1,460
Computer Supplies		3,225		2,025		1,200
Periodicals		1,377		1,350		27
Stock Purchases		7,300		6,174		1,126
Bank Charges		100		25		75
County Fair		750		750		
Insurance		171,225		166,252		4,973
Legal Notices		7,300		7,053		247
Pre-Employment Medical		3,000		242		2,758
Dues-						
ADD		5,284		5,284		
KACO		2,300		2,300		
NACO		1,500		1,478		22
Miscellaneous		3,716		3,716		
Petty Cash		200				200
Refunds		3,600		3,417		183
Conference		4,000		1,995		2,005
Telephone		1,550		1,532		18
Safety Program		2,500		250		2,250
Data Processing Equipment		75,000		74,945		55
Office Equipment		5,000		4,569		431

(Continued)					Under	
	Final		Bude	Budgeted		
	Budge	et	_	enditures	(Over) Budget	· ·
GENERAL FUND (Continued)						
Debt Service						
County Liabilities:						
Lease-Purchase Agreements- Interest	\$	6,162	\$	6,161	\$	1
Bond Issue:						
Bond Administration Fee		1,194		1,194		1
Interest Interest-Bond Park/Recreation		9,170 56,457		9,169 56,259		1 198
interest-bond i ark/recreation		30,437		30,239		190
Borrowed Money:						
Interest		50,151		50,151		
Capital Projects						
Architect Services		8,981		8,981		
Water and Sewer		50,000		50,000		
Land		29,000		29,000		
<u>Administration</u>						
Contingent Appropriations:						
Reserve for Transfers		111,348				111,348
Fringe Benefits:						
County Contributions-						
Social Security		218,097		212,637		5,460
Retirement		350,188		336,266		13,922
Health Insurance		464,787		433,384		31,403
Worker's Compensation		64,895		22,870		42,025
Unemployment Insurance		9,709		6,758		2,951
Distributions To Other Governmental Agencies:						
Hud Disaster Grant		121,333		121,333	_	
Total Operating Budget	\$	7,988,877	\$	7,159,879	\$	828,998

(Continued)	Final		Budgeted		Under (Over)	
		Budget		Expenditures Expenditures		
GENERAL FUND (Continued)						
Other Financing Uses: (a) Land Lease Purchase- Principal (b) Transfers to Public Properties- Multiple Projects Revenue Bond-	\$	106,758	\$	106,757	\$	1
Principal		43,917		43,917		
(c) Kentucky Advance Revenue Program- Principal		2,292,345	_	2,292,345		
Total General Fund	\$	10,431,897	\$	9,602,898	\$	828,999
ROAD AND BRIDGE FUND						
<u>Roads</u>						
Office of Road Supervisor/Engineer:						
Road Engineer Salary	\$	40,013	\$	39,895	\$	118
Road Maintenance: Salaries-						
Road Labor		360,511		358,904		1,607
Clerk		16,893		16,875		18
Longevity Pay		4,500		4,367		133
Unused Sick Pay		3,000		1,399		1,601
Advertisements		450		383		67
Consultants		500 3,500				500
Engineering Services Service Maintenance Contract		800		349		3,500 451
Building Repairs		5,000		1,984		3,016
Equipment Repairs		2,500		1,949		551
Radio Maintenance		2,000		1,616		384
Equipment Rental		2,500		1,257		1,243
Asphalt		464,941		324,703		140,238
Concrete		3,000		2,727		273
Stone		52,000		51,879		121
Custodial Supplies		2,000		1,503		497
Diesel Fuel		20,000		16,377		3,623
Gasoline		7,500		5,608		1,892

(Continued)				TT., 4.,.
	Final Budget		Budgeted Expenditures	Under (Over) Budget
ROAD AND BRIDGE FUND (Continued)				
Roads (Continued)				
Road Maintenance: (Continued)				
Lubricants	\$	4,000	\$ 2,396	\$ 1,604
Insurance for Repair Parts		3,000	,	3,000
Vehicle Parts		33,200	29,851	3,349
Office Supplies		575	531	44
Operating Supplies		5,700	5,620	80
Periodicals		50	18	32
Pipe		17,000	16,334	666
Signs		3,800	3,138	
Salt		16,000	10,574	
Structural Steel		7,000	3,311	3,689
Tires		8,000	7,299	701
Uniforms		6,500	5,999	501
Legal Notices		200	18	182
Licenses		100		100
Postage		200	151	49
Copies		100	8	92
Conferences		250	170	80
Telephone		6,250	6,235	15
Utilities		12,700	12,181	519
Road Safety Program		325	95	230
Fuel Tank Replacement		46,823	32,694	14,129
Office Equipment		500	132	368
Other Equipment		12,000	7,901	4,099
Road Equipment Lease-				
Principal		34,323	34,323	
Interest		673	672	1
Construction:				
Road Striping		3,000		3,000
Covert Run Pike Project		66,175	46,820	
Lickert Road Bridge Project		35,000	34,985	
Lousy Road Donation Project		58,000	16,226	
Special Road Projects		18,250	18,247	3
Bridge Repairs		4,000	419	3,581

(Continued)					Under	
	Final		Budo	Budgeted		
	Budg		_	nditures	(Over) Budget	
BOAD AND BRIDGE FUND (C. C.)						
ROAD AND BRIDGE FUND (Continued)						
<u>Debt Service</u>						
Bond Issue:						
Administrative Fee	\$	1,000	\$	866	\$	134
Interest		76,931		76,931		
Administration						
Fringe Benefits:						
County Contributions-						
Retirement		35,419		34,743		676
Social Security		32,507		30,717		1,790
Health Insurance		89,039		74,913		14,126
Worker's Compensation		21,202		6,582		14,620
Unemployment Insurance	-	1,071		1,071		
Total Operating Budget	\$	1,652,471	\$	1,353,946	\$	298,525
Other Financing Uses:						
(b) Transfers to Public Properties-						
Multiple Projects Revenue Bond-						
Principal		21,625		21,625		
Total Road and Bridge Fund	\$	1,674,096	\$	1,375,571	\$	298,525
JAIL FUND						
Protection to Persons and Property						
Office of Jailer:						
Personnel Services-						
Salaries-						
Jailer	\$	57,620	\$	56,706	\$	914
Deputies and Matrons		786,573		781,401		5,172
Office Manager		24,950		24,742		208
Crew Chief		22,200		21,738		462
Medical Personnel		3,300		3,211		89
Secretary Maintenance Staff		21,820		20,839		981
Maintenance Staff		20,520		19,737		783

(Continued)					I I adam	
	Final Budget		Budgete Expendi		Under (Over) Budget	
JAIL FUND (Continued)						
Protection to Persons and Property (Continued)						
Office of Jailer: (Continued)						
Association Dues	\$	550	\$	65	\$	485
Staff Training	T	1,150	т	1,136	*	14
Operations-		,		,		
Advertising		3,255		2,793		462
Evaluation and Testing		300		156		144
Legal Counsel		23,100		23,083		17
Service and Maintenance		18,300		18,248		52
Building Repairs		31,075		30,942		133
Equipment Repairs		16,400		11,113		5,287
Vehicle Repair		450		444		6
Pest Control		1,000		847		153
Jail Guard		500		207		293
Warehouse Storage		1,530		1,530		
Transportation Officer		4,125		4,102		23
Building Maintenance Supplies		2,500		1,724		776
Cleaning Supplies		3,500		3,405		95
Food Preparation and Serving		850		743		107
Food		170,000		138,914		31,086
Gasoline and Oil		950		894		56
Linens		2,550		1,862		688
Office Supplies		4,600		4,309		291
Prisoner Hygiene		14,000		12,293		1,707
Prisoner Clothing		1,500		1,403		97
Staff Uniforms		8,750		8,637		113
Dental Expense		3,500		1,736		1,764
License		60				60
Routine Medical		75,000		65,449		9,551
Medical Supplies		2,500		1,401		1,099
Pharmaceuticals		12,100		10,892		1,208
Postage		450		431		19
Copies		1,000		873		127
Refund		100		40		60
Telephone		7,620		7,620		
Staff Travel		200		49		151
Utilities		24,000		20,747		3,253

(Continued)					Under	
	Final		Budgeted		(Over)	
	Budget	t	Expe	enditures	Budget	
JAIL FUND (Continued)						
Protection to Persons and Property						
(Continued)						
Office of Jailer: (Continued)						
Safety Program	\$	100	\$	90	\$	10
Data Processing		28,561		27,581		980
Food Service Equipment		1,000		708		292
Furniture and Fixtures		1,075		366		709
Other Equipment		7,750		7,499		251
Insurance-						
Building		11,286		10,514		772
Liability		28,199		26,416		1,783
Vehicle		1,644		1,531		113
Debt Service						
Bond Issue:						
Interest		86,845		86,524		321
Bank Service on Bonds		3,621		3,619		2
Administration						
Fringe Benefits:						
County Contributions-						
Retirement		64,502		63,340		1,162
Social Security		69,371		67,992		1,379
Health Insurance		161,993		161,852		141
Worker's Compensation		12,888		12,888		
Unemployment Insurance		2,500		2,084		416
Total Operating Budget	\$	1,855,783	\$	1,779,466	\$	76,317
Other Financing Uses:						
(d) Transfers to Public Properties-						
First Mortgage Revenue Bond-						
Principal Principal		105,000		105,000	_	
Total Jail Fund	\$	1,960,783	\$	1,884,466	\$	76,317
		_			_	

(Continued)					TT1 -	
	Final		Budg	ratad	Under (Over)	
	Budge	t	_	enditures	Budge	
	Daage		Ехрс	anditures	Duage	
JAIL COMMISSARY FUND						
Salaries-						
Clerk	\$	8,219	\$	7,382	\$	837
Administrative Fees	т	37,016	,	37,016	*	
Purchase Reimbursement		14,300		9,833		4,467
Prisoner Equipment		6,000		4,457		1,543
Commissary Resales		136,007		136,007		
Pharmaceuticals		5,400		2,484		2,916
Commissary Refunds		85,890		71,885		14,005
•						
Fringe Benefits:						
County Contributions		1,500		682		818
Total Inil Commission Fund	¢	204 222	¢	260.746	¢	24.596
Total Jail Commissary Fund		294,332		269,746	\$	24,586
LOCAL GOVERNMENT ECONOMIC <u>ASSISTANCE FUND</u>						
Roads						
Road Maintenance:						
Vehicle Parts	\$	14,958	\$	11,708	\$	3,250
Cinders	Ψ	2,750	Ψ	873	Ψ	1,877
Salt		16,999		16,995		4
		,,		· · · · · · · · · · · · · · · · · · ·		
Total Local Government Economic						
Assistance Fund	\$	34,707	\$	29,576	\$	5,131
OCCUPATIONAL EMPLOYMENT TAX FUND-TANK ACCOUNT						
Transit Authority of Northern Kentucky	\$	2,707,464	\$	2,707,464	\$	
Collection Service	₹	5,000	Ψ	486	7	4,514
Reimbursement-Deposit Errors		12,000		4,351		7,649
Payroll Tax Refunds		35,000		19,835		15,165
Reserve for Contingency		1,937,180		,		1,937,180
Total Occupational Employment Tax	.	1 -01:	_	0.500.40	Φ.	1.064.700
Fund-TANK Account	\$	4,696,644		2,732,136	\$	1,964,508

(Continues)	Final Budget		Budgeted Expenditures		Under (Over) Budget	
OCCUPATIONAL EMPLOYMENT TAX FUND-MENTAL HEALTH ACCOUNT						
Contract with Private Agency Collection Service Mental Health Tax Refunds	\$	359,310 1,000 4,000	\$	346,520 2,481	\$	12,790 1,000 1,519
Reserve for Contingency		144,939	_			144,939
Total Occupational Employment Tax Fund-Mental Health Account	\$	509,249	\$	349,001	\$	160,248
OCCUPATIONAL EMPLOYMENT TAX FUND-SENIOR CITIZENS ACCOUNT						
Contract with Private Agencies Collection Service	\$	137,783 500	\$	137,783	\$	500
Picnic		9,500		9,500		
Tax Refunds		2,000		1,240		760
Bond Administrative Fee		300		130		170
Bond Interest		8,204		8,203		1
Reserve for Contingency		31,630				31,630
Total Operating Budget	\$	189,917	\$	156,856	\$	33,061
Other Financing Uses: (b) Transfers to Public Properties- Multiple Projects Revenue Bond-						
Principal		7,083		7,083	\$	
Total Occupational Employment Tax Fund-Senior Citizens Account	\$	197,000	\$	163,939	\$	33,061

(Continued)	Final Budg		geted enditures	Under (Over) Budge	
SANITATION PROJECT FUND					
Operating Expenditures Engineering Services Legal Fees Telephone Utilities Bond Project	\$	304,550 1,000 3,000 800 52,000 19,000	\$ 304,360 2,300 364 48,821	\$	190 1,000 700 436 3,179 19,000
Total Sanitation Project Fund	\$	380,350	\$ 355,845	\$	24,505
WATERLINE GRANT FUND					
Administrative Fees Engineering Services Waterline Construction	\$	57,500 80,000 172,000	\$ 8,500 75,263 100,281	\$	49,000 4,737 71,719
Total Waterline Grant Fund	\$	309,500	\$ 184,044	\$	125,456
HOMELESS GRANT					
Total Homeless Grant	\$	12,000	\$ 11,997	\$	3
Total Operating Budget-All Funds	\$	17,923,830	\$ 14,382,492	\$	3,541,338
Other Financing Uses: (a) Land Lease Purchase- Principal (b) Transfers to Public Properties-		106,758	106,757		1
Multiple Projects Revenue Bond- Principal		72,625	72,625		
(c) Kentucky Advance Revenue Program- Principal (d) Transfers to Public Properties-		2,292,345	2,292,345		
First Mortgage Revenue Bond- Principal		105,000	 105,000		
TOTAL BUDGET - ALL FUNDS	\$	20,500,558	\$ 16,959,219	\$	3,541,339

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

CAMPBELL COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Fiscal Year Ended June 30, 1999

A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Campbell County.
- 2. One reportable condition was disclosed during the audit of the financial statements and is reported in the Independent Auditor's Report. This condition is reported as a material weakness.
- 3. No instances of noncompliance material to the financial statements of Campbell County was disclosed during the audit.
- 4. Two reportable conditions were disclosed during the audit of the major federal awards programs, which were audited by other auditors.
- 5. The auditor's report on compliance for the audit of the major federal award programs for Campbell County expresses an unqualified opinion.
- 6. Audit findings relative to the major federal award programs, which were audited by other auditors are reported in this schedule and also in Appendix E.
- 7. The programs tested as major programs included: Section Eight Existing Housing, CFDA #14.156, and HUD Section 236 Direct Loan, CFDA # 14.138.
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Campbell County was determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENT AUDITS

REPORTABLE CONDITIONS

The Jailer Should Maintain Proper Records And Report Annually To County Treasurer

The Jailer did not maintain proper records and report annually to the County Treasurer on the canteen account. KRS 441.135(2), requires the Jailer to keep books of accounts of all receipts and disbursements from the canteen. This statute also requires the Jailer to annually report to the County Treasurer on the canteen accounts. We recommend that the Jailer comply with these requirements.

Jailer's Response:

The detention center is currently doing the above request/recommendation.

Judge-Executive's Response:

Jail currently complying. Points well taken.

CAMPBELL COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS Fiscal Year Ended June 30, 1999 (Continued)

PRIOR YEAR FINDINGS

None.

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM AUDIT

The Lakeside Terrace Apartments HUD Project No. 083-44012-236 which was audited by other auditors and is included as Appendix E contained the following in their schedule of findings and questioned costs:

- 99-1 Lack of Segregation of Duties
- 99-2 General Ledger Not Posted Timely

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

CAMPBELL COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Fiscal Year Ended June 30, 1999

Federal Grantor			
Program Title	Pass-Through		
Grant Name (CFDA #)	Grantor's Number	Exp	penditures
<u>Cash Programs</u>			
U.S. Department of Housing and			
<u>Urban Development</u>			
Direct Program: Section 8 Existing Housing Program			
(CFDA #14.156) (Note 2) Housing Voucher Program	KY136CE	\$	2,315,310
(CFDA #14.177) (Note 2) Section 236 Direct Loan	KY136VO		93,683
(CFDA #14.138) (Note 2) Section 201 Flexible Subsidy Loan	N/A		845,603
(CFDA #14.164) (Note 2) Section 8 Housing Assistance Payments	N/A		151,464
(CFDA #14.859) (Note 2)	N/A		55,640
Passed-Through State Department of Local Government: Emergency Shelter Grants Program (CFDA #14.231) Community Development Block Grants-	S98DC21-0001		12,000
HUD Disaster Recovery Initiative (CFDA #14.228)	12-31-112-AAAO-E4	1	149,450
Total U.S. Department of Housing and Urban Development		\$	3,623,150
U.S. Department of Justice			
Direct Program: Office of Community Oriented Policing Services-Universal Hiring Program (CFDA #16.710)	KY0190200	\$	98,676

CAMPBELL COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Fiscal Year Ended June 30, 1999 (Continued)

Federal Grantor Program Title Grant Name (CFDA #)	Pass-Through Grantor's Number	Exp	penditures
<u>U. S. Department of Justice</u> (Continued)			
Passed-Through State Justice Cabinet: Local Law Enforcement Grant Program (CFDA #16.592)	LLEB-54-2/97	\$	659
Total U.S. Department of Justice		\$	99,335
U.S. Department of Transportation			
Passed-Through State Justice Cabinet: Highway Safety Standards Branch Program (Traffic Enforcement to Reduce Accidents) (CFDA #20.600) Highway Safety Standards Branch	PT-98-15	\$	10,538
Program (Traffic Enforcement to Reduce Accidents) (CFDA #20.600)	PT-99-05		29,574
Total U.S. Department of Transportation		\$	40,112
U.S. Federal Emergency Management Agency Passed-Through State Department of Military Affairs: Disaster and Emergency Assistance Grants- Coordinator Salary (CFDA #83.503)	N/A	\$	11,110
Total Cash Expenditures of Federal Awards		\$	3,773,707

CAMPBELL COUNTY NOTES TO THE SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

Fiscal Year Ended June 30, 1999

Note 1 – Basis of Presentation

This schedule is presented on a cash basis.

Note 2 – The Campbell County Section 8 Existing Housing, Housing Voucher Program, Section 236 Direct Loan, Section 201 Flexible Subsidy Loan, and Section 8 Housing Assistance Payments were audited by other auditors. Compliance testing was performed by those auditors whose reports can be located in Appendices B and E.

Note 3 – As required by these grant agreements, all program moneys received by the recipient after the completion of all recipient grant activities shall be used by the recipient for community or economic development activities eligible for 1assistance under Title I of the Housing and Community Development Act of 1974, so specified in the Commonwealth of Kentucky's Community Development Block Grant Eligible Activities Policy Statement.

Note 4 – The federal expenditures for Community Development Block Grants-Disaster Recovery Initiative includes grants to subrecipients as follows:

		Pas	ss-Through
Subrecipient	<u>Number</u>	<u>Gra</u>	ant Amount
C'4	14 220	ф	121 710
City of Melbourne	14.228	\$	121,719
City of Bellevue	14.228	\$	2,141
City of California	14.228	\$	1,640
City of Dayton	14.228	\$	1,217
City of Newport	14.228	\$	6,044
City of Silver Grove	14.228	\$	2,461
City of Wilder	14.228	\$	271
Silver Grove Independent			
Schools	14.228	\$	403
Silver Grove Volunteer			
Fire Department	14.228	\$	2,186
Campbell County Water			
Rescue	14.228	\$	289
Alexandria Community			
Volunteer Fire			
Department	14.228	\$	1,126
Campbell County Fire			
District 6	14.228	\$	202
Campbell County Fire			
District 7	14.228	\$	209
Bellevue Independent			
Schools	14.228	\$	2,720
Campbell County Board		,	7
Of Education	14.228	\$	360
OI Daddanon		Ψ	200



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



Edward B. Hatchett, Jr. Auditor of Public Accounts

Honorable Steve Pendery, County Judge/Executive Members of the Campbell County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Campbell County, Kentucky, as of and for the year ended June 30, 1999, and have issued our report thereon dated February 10, 2000. We did not audit the financial statements of the Housing Assistance Payments Program, the Housing Voucher Program, the Parks Corporations and Public Properties Corporation, A. J. Jolly Park, and Lakeside Terrance Apartments. Those financial statements were audited by other auditors and the reports furnished to us. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Campbell County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Campbell County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Campbell County's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying schedule of findings and questioned costs.

The Jailer Should Maintain Proper Records And Report Annually To County Treasurer

Honorable Steve Pendery, County Judge/Executive
Members Of The Campbell County Fiscal Court
Report On Compliance And On Internal Control
Over Financial Reporting Based On An Audit Of Financial
Statements Performed In Accordance With Government Auditing Standards
(Continued)

<u>Internal Control Over Financial Reporting</u> (Continued)

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we consider the reportable condition described above, to be a material weakness.

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than the specified party. However; this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - February 10, 2000

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



Edward B. Hatchett, Jr. Auditor of Public Accounts

Honorable Steve Pendery, County Judge/Executive Members of the Campbell County Fiscal Court

Report On Compliance With Requirements Applicable To Each Major Program And Internal Control Over Compliance In Accordance With OMB Circular A-133

Compliance

We have audited the compliance of Campbell County, Kentucky, with the types of compliance requirements described in the <u>U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 1999. We did not audit the compliance of the Campbell County Section 8 Existing Housing and the Section 236 Direct Loan. Compliance requirements described in the OMB Circular A-133 Compliance Supplement applicable to the Campbell County Section 8 Existing Housing and the Section 236 Direct Loan were audited by other auditors whose reports are included as Appendices B and E. Our opinion presented herein, insofar as its related to the Campbell County Section 8 Existing Housing and the Section 236 Direct Loan is based solely on the report of the other auditors. Campbell County's major federal programs are identified in the schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Campbell County's management. Our responsibility is to express an opinion on Campbell County's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Campbell County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Campbell County's compliance with those requirements.

In our opinion, Campbell County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1999.

Honorable Steve Pendery, County Judge/Executive Members of the Campbell County Fiscal Court Report On Compliance With Requirements Applicable To Each Major Program And Internal Control Over Compliance In Accordance With OMB A-133 (Continued)

Internal Control Over Compliance

The management of Campbell County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Campbell County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgement, could adversely affect Campbell County Fiscal Court's ability to administer a major federal program in accordance with the applicable requirements of laws, regulations, contracts, and grants. Reportable conditions are described in the accompanying schedule of findings and questioned costs as it pertains to Lakeside Terrace Apartments HUD Project Number 083-44012-236.

- Lack of Segregation of Duties
- General Ledger Not Posted Timely

A material weakness is a condition in which he design or operation of one or more of the internal components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions, an accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However; we believe none of the reportable conditions described above is a material weakness.

This report is intended solely for the information and use of management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than the specified parties. However; this report upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - February 10, 2000

CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS

CAMPBELL COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1999

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAMS CAMPBELL COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1999

The Campbell County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Name

County Judge/Executive

Nama

County Treasurer